


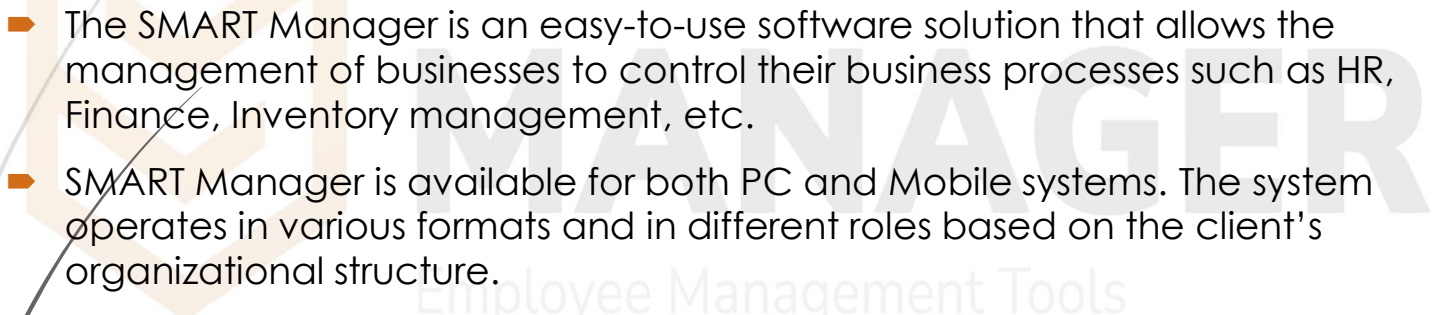


SMART MANAGER

Best Software for Your Organization



INTRODUCTION

- 
- 
- ▶ The SMART Manager is an easy-to-use software solution that allows the management of businesses to control their business processes such as HR, Finance, Inventory management, etc.
 - ▶ SMART Manager is available for both PC and Mobile systems. The system operates in various formats and in different roles based on the client's organizational structure.
 - ▶ SMART Manager provides all the tools a business needs to manage staff and inventory irrespective of its size and location.

DASHBOARD

- Dashboard
- Employee
- HR
- Finance
- Reporting
- My Bugs

Bel-Technology

Hey, Raviraj Singh

11:17 AM

09:56 AM

00:00

Check In Check Out

Employee HR Finance Reporting

Attendance Reports

Date	Time In	Time Out
21-11-2023	09:43 AM	06:35 PM
20-11-2023	09:38 AM	06:36 PM
17-11-2023	10:02 AM	06:52 PM
16-11-2023	09:51 AM	07:30 PM
15-11-2023	08:51 AM	05:54 PM

Quick Links

- My Profile
- Attendance
- Timesheet
- Reimbursement
- Time Off

Action Items/Reminders

Time off has been marked APPROVED
medical issue

Time Off

Deepesh	PENDING	24-11-2023
Deepesh	PENDING	29-11-2023
Sanjeet Singh	PENDING	30-11-2023 to 01-12-2023

Birthday and Anniversaries

- Sanjeet Singh Shekhawat
16-Dec-1992
- System Provider
01-Jan-1990
- Deepesh Jangid
23-Jan-2001

Holidays

No data available

Todo List

Item	Priority	Due Date	Status
	Select Priority	22-11-2023	Select Status

Not found

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Activate Windows
Go to Settings to activate Windows.

Employee Details

- Search for employees using filters.
- Active and Inactive employees list.
- Employees working Dashboard with their working hours.
- Profile details of employee
- Official details of employee

Home > Employee > Employee Details >

Employee Details

Enter System Id Enter Employee Name Select Role Filter

Active Employee Inactive Employee

Chetan Singh Chauhan(BEL101900001) -- (Self) ⋮

Office Users(BEL031200017) ⋮

Nandini Looha(BEL032300049) ⋮

Deepak Saini(BEL052300051) ⋮

Raviraj Singh(BEL082300050) ⋮

Sanjeet Singh Shekhawat(BEL092200045) ⋮

Arvind Sharma(BEL101900013) ⋮

Deepesh Jangid(BEL112000030) ⋮

Saurabh Singh(BEL112000046) ⋮

System Provider(BEL121900025) ⋮

Sanjeet Singh Shekhawat
Software Engineer Trainee
IT
20-Sep-2022

16-Dec-1992
9636760602
sanjeet@bel-technology.com
192,Ranjeet Nagar,Khatipura,Jaipur

01-11-2023 22-11-2023 Filter

Attendance

Working Hours
Expected Hours : 135.00 , Actual Hours : 124.27

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Projects

- Search for projects using filters.
- InProgress and Other projects lists.
- Can add projects and remove them.
- Profile config details of the project
- Task assignment to a team.

The screenshot displays the SMART MANAGER web application interface. The top navigation bar includes the SMART MANAGER logo, the user name 'Chetan Singh Chauhan', and a notification bell with a red '8'. The breadcrumb trail shows 'Home > Employee > Projects >'. The main content area is divided into several sections:

- Projects Filter Section:** Contains dropdowns for 'Select Project', 'Select Status', and 'From Date', along with a 'To Date' field and a 'Manager' dropdown. There are 'LIST' and 'Add' buttons.
- Project Lists:** Two tabs, 'Inprogress' and 'Others', are visible. Under 'Inprogress', a list of projects is shown: 'Smart Manager' (highlighted), 'XP-solv', 'Styret', 'Camunda java Development', 'miscellaneous', and 'Smart manager'.
- Project Config Details:** A panel for 'Smart Manager' showing 'Project Name' as 'Smart Manager', 'Status' as 'INPROGRESS', and a 'Description' that reads 'This project is configure for new changes in smartmanager'.
- Tasks Section:** An 'Add' button is present. Two tasks are listed: 'Smart Manager Testing (Test Smart Manager Functionality and update it on timeline) INPROGRESS' and 'Smart Manager Develop... (Integrate All New Functionality And Changes In Smart Manger) INPROGRESS'.

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Attendance

- Monthly-based employee attendance history
- Location tracking of everyday time in and timeout
- Employees can track their work there last three years timesheet history

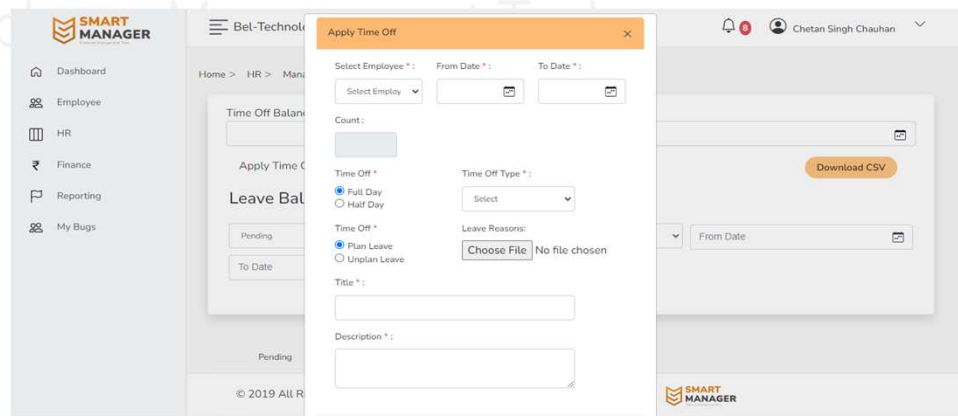
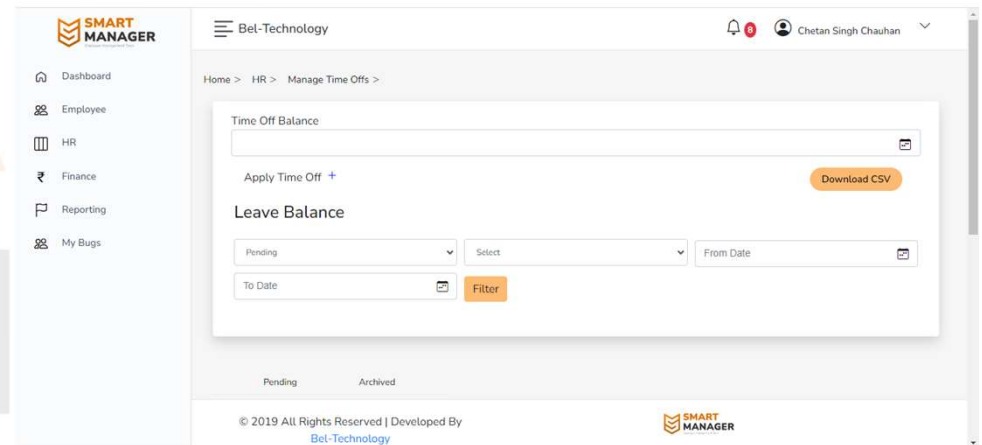
The screenshot displays an attendance tracking interface for November 2023. The main area is a calendar grid showing daily attendance records. Each day's record includes time in and time out values, color-coded by status (e.g., green for work, red for leave, blue for off). The interface also includes a sidebar with navigation icons, a top navigation bar with a home icon and a 'Today' button, and a right-hand panel with details for the selected date (22-11-2023) and a 'Time Off Balance' section with various off types and their durations.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			9:28a Time In 6:34p Time Out 2:14p Time Out	9:28a Time In 6:34p Time Out	9:24a Time In 6:35p Time Out	8:47a Time In 2:09p Time Out
	9:10a Time In 6:18p Time Out	9:24a Time In 6:50p Time Out	9:13a Time In 6:11p Time Out	9:09a Time In 6:16p Time Out	9:26a Time In 11:59p Time Out	
			9:08a Time In 5:53p Time Out	9:26a Time In 6:59p Time Out	9:24a Time In 6:48p Time Out	
	9:37a Time In 6:34p Time Out	9:25a Time In 6:33p Time Out	9:22a Time In			

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Manage Time Offs

- ▶ Manage employee Time Offs
- ▶ Employee applies time Off
- ▶ Check Leave balance
- ▶ Search for leave using the filter
- ▶ Employees can download the CSV of the time off
- ▶ Time Off List



Offer Letter Generation Form

SMART MANAGER
Employee Management Tools

Home > HR > Offer Letter >

Offer Letter

Date*:

Job Title*:

Name*:

Select Employee*:

Bel Technology
IT SERVICES (P) LTD.

Bel Technology IT Services Pvt. Ltd.

Date:

Name :

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SMART MANAGER
Employee Management Tools

Manage Holiday

- Custom Add Holiday
- Holiday List
- Weekly Holiday manage

SMART MANAGER

Home > HR > Manage Holiday >

Add Holiday

Manage Holidays

SR.NO.	From Date	To Date	Job Title	Description	Occurrence	Holiday Type	Start Date	End Date	Selected days	Color	Action
1.	13-11-2023	14-11-2023	Deepawali	Deepawali	No	-	-	-	-		
2.	02-10-2023	02-10-2023	Gandhi Jayanti	Gandhi Jayanti	No	-	-	-	-		
3.	30-08-2023	30-08-2023	Raksha Bandhan	Raksha Bandhan	No	-	-	-	-		
4.	15-08-2023	15-08-2023	Independence Day	Independence Day	No	-	-	-	-		

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SMART MANAGER

Salary Component

The screenshot displays the SMART MANAGER interface for managing salary components. The top navigation bar includes the SMART MANAGER logo, the user name 'Chetan Singh Chauhan', and a notification bell. The left sidebar contains menu items: Dashboard, Employee, HR, Finance, Reporting, and My Bugs. The main content area shows the 'Salary Components' page with a breadcrumb trail: Home > Finance > Salary Components >. Below the breadcrumb is a search bar and an 'Add Components' button. The 'Earnings' tab is active, displaying a table of existing components.

Name	Earning Type	Calculation Type	Consider For EPF	Consider For ESI	Status	Action
DA	Dearness Allowance	PERCENTAGE:PERCENTAGE OF BASIC 100	Yes	Yes	Active	
Special Allowance Type one	Custom Allowance	PERCENTAGE:PERCENTAGE OF BASIC 100	No	Yes	Active	
HRA	House Rent Allowance	PERCENTAGE:PERCENTAGE OF BASIC 80	No	Yes	Active	
Basic	Basic	PERCENTAGE:PERCENTAGE OF CTC 50	Yes	Yes	Active	

Below the table is a 'New Earning' form with the following fields:

- Earning Type*: A dropdown menu with 'Select' and a tooltip 'Fixed amount paid at the end of every month'.
- Earning Name*: A text input field.
- Name of Payslip*: A text input field.
- Enter Amount: A text input field with '0' entered.
- Mark this as Active: A checkbox.

At the bottom of the form are 'Save' and 'Cancel' buttons. The footer of the page contains the copyright notice '© 2019 All Rights Reserved | Developed By Bel-Technology' and the SMART MANAGER logo.

Project Wise Reports

- Search for employee Project reports using filters.
- Export data (Download CSV)
- Employee detailed reports project wise.

SMART MANAGER
Employee Management Tools

Home > Reporting > Project Wise Reports >

Projects Wise Report [Download CSV](#)

Deepesh Jangid (BEL112000030) 01-01-2023 21-06-2023 [Filter](#)

Date	Project Name	Task Title	Status	Hrs Taken
09-05-2023	Smart Manager	Smart Manager Development	work on jivdo application backend api creation	8.00
08-05-2023	Smart Manager	Smart Manager Development	work on tresna application changes	8.00
05-05-2023	Smart Manager	Smart Manager Development	work on tresna application changes	8.00
03-05-2023	Smart Manager	Smart Manager Development	work on tresna app changes	8.00
01-05-2023	Smart Manager	Smart Manager Development	1.work on tresna app deliver to play store 2. Api testing for angelbrocking	8.00

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SMART MANAGER



SMART MANAGER

SMART MANAGER MOBILE APPLICATION

Employee Management Tools

Dashboard

- ▶ Role based Application where different roles of user can log in like (Admin or employee)
- ▶ Attendance Report of Employee
- ▶ Quick Links
- ▶ Birthday and Anniversary of employees
- ▶ Time Off Request of employees
- ▶ Bottom navigation.

The screenshot shows a mobile application dashboard for a user named Chetan Singh. At the top, there is a user profile section with a circular avatar, the name "Hi Chetan Singh", and a share icon. Below this is an "Attendance" section with a clock icon and a location pin icon, containing two orange buttons: "3:38 PM" and "Check Out".

The "Quick Links" section features five icons with labels: a tie for "Attendance", a calendar with a pencil for "Employee Wise Leave Reports", a calendar for "Time Off Requests", a calendar with a bar chart for "Time Off By Person", and a right-pointing arrow for "See All".

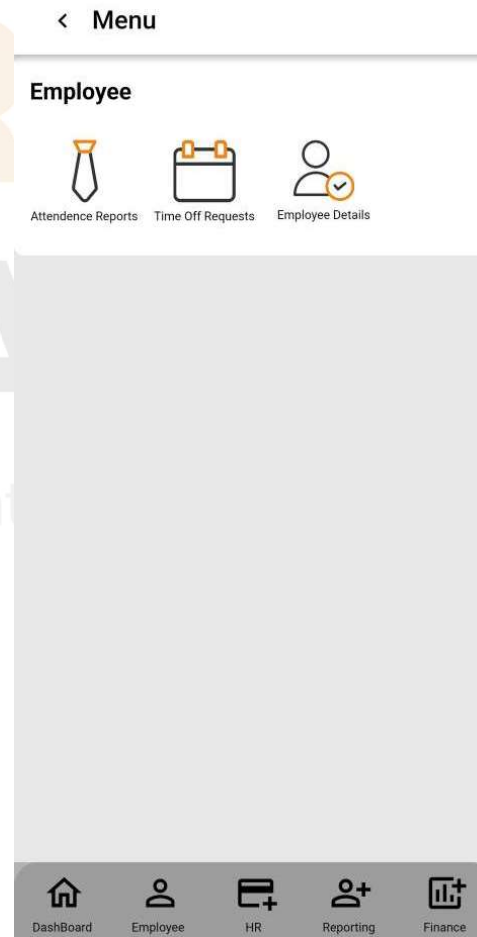
The "Birthday And Anniversary" section is expanded, showing a list of employees with their names and birth dates: Satender Sharma (20-07-1999), Dharmendra Kumar (06-09-2000), and Saurabh Singh (11-10-1995).

The "Time Off" section is collapsed, indicated by a downward arrow.

At the bottom, there is a "Holiday" section, partially visible, and a bottom navigation bar with five icons and labels: a house for "DashBoard", a person for "Employee", a calendar for "HR", a person with a plus sign for "Reporting", and a bar chart for "Finance".

Employee Tab

- ▶ Attendance Report
- ▶ Time Off Requests
- ▶ Employee Details



Attendance Report

- Monthly-based employee attendance history
- Location tracking of everyday time in and timeout
- Employees can track their work
- Employees can track their views there last three year's timesheet history

The screenshot shows the 'Attendance Reports' screen for an employee named Chetan Singh Chauhan (ID: BEL101900001). The interface includes a date range selector for 'From Date' and 'To Date'. Below this is a calendar for June 2023, where each day is color-coded to indicate attendance status: blue for weekends, red for 'Absent', and green for 'Present'. The 28th of June is highlighted in blue, indicating it is the current date. The bottom navigation bar contains icons for Dashboard, Employee, HR, Reporting, and Finance.

S	M	T	W	T	F	S
28	29	30	31	1	2	3
Weekend	Absent	Absent	Absent	Absent	10:04:41	Weekend
4	5	6	7	8	9	10
Weekend	Absent	Absent	Absent	Absent	Absent	Weekend
11	12	13	14	15	16	17
Weekend	Absent	Absent	Absent	Absent	Absent	Weekend
18	19	20	21	22	23	24
Weekend	Absent	Absent	Absent	Absent	Absent	Weekend
25	26	27	28	29	30	1
Weekend	Absent	05:31:31				Weekend
2	3	4	5	6	7	8

Time Off Requests

- Search for employees using filters
- Employees Leave (Time Off) Request list.
- Archived Employee leave (Time Off) Request list.
- Admin can approve, reject or send back the request
- Can download CSV for the leaves list

< Time Off Requests

Sanjeet Singh Shekhawat (BEL092200045) ▾

From Date To Date

Filter

Pending Archived

Deepesh Jangid (BEL112000030) 1.00 day
Satender Sharma (BEL012200040) 0.50 day
Arvind Sharma (BEL101900013) 1.00 day
Devendra Singh (BEL072100036) 1.00 day

Dashboard Employee HR Reporting Finance

< Time Off Requests

Sanjeet Singh Shekhawat (BEL092200045) ▾

Deepesh Jangid (BEL112000030)

Apply Date 2023-06-28

Dates 2023-06-28

Days included 1.00 Days

Time Off Type PLAN_LEAVE

Leave Type Paid Time Off

Description Provided ahh

Reject SendBack Approve

Dashboard Employee HR Reporting Finance